User Manual for CELERO

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Abbreviations

CP

| U 1 | Cicarior i rodaction |
|------------|-------------------------------------|
| EP/UBP | Ecopoints/Umweltbelastungspunkte |
| IS | Industrial Symbiosis |
| NACE | Nomenclature of Economic Activities |
| KPI | Key Performance Indicator |
| CDA | Cost Ropofit Apolysis |

Cleaner Production

CBA Cost Benefit Analysis
OPEX Operational Expenditure
CAPEX Capital Expenditure





CELERO is an open source software platform which merges Cleaner Production (CP) and Industrial Symbiosis (IS). It can be used to improve the eco-efficiency of industrial processes, identify potential optimization scenarios and support decision-making.

CELERO structures flows and processes of companies into projects and lets you calculate Key Performance Indicators (KPI) to select CP potentials for further analysis. It also matches flows from multiple companies to generate a list for potential IS options and contains a Cost-Benefit Analysis Tool which helps to pinpoint improvement scenarios.

You can find more information about CELERO under the About Tab > What is CELERO?

You can look at finished projects under Cases > Case studies for further inspiration.

Note: CELERO is optimized to run with Google Chrome browser.

2 Create your profile as a consultant

First, you need to create a profile. This will allow you to use the tool: create and manage a project, create companies and use all the functions.

There are two kinds of profiles: supervisor and consultant. Only consultant profiles can be created. When you create a profile, the administrator will need to approve your request.

Follow these steps to proceed:

- Go to My Account > Register.
- Use the name of your organization in your name e.g. SofiesClaude.
- Enter all required fields and upload a photo, then hit Register.
- To gain full access to all CP functionalities, upgrade your Profile to Consultant by clicking *Become consultant* after saving.





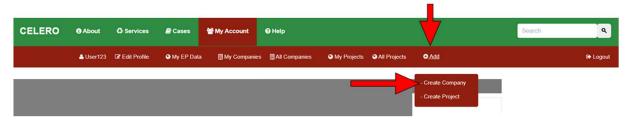
3 Create company profiles

In this step, you need to enter a profile for each company that you wish to assess in your project. Once your companies will be filed under a project (step 4), you will be able to enter technical information such as flow types and quantities. You can create as many company profiles as you need!

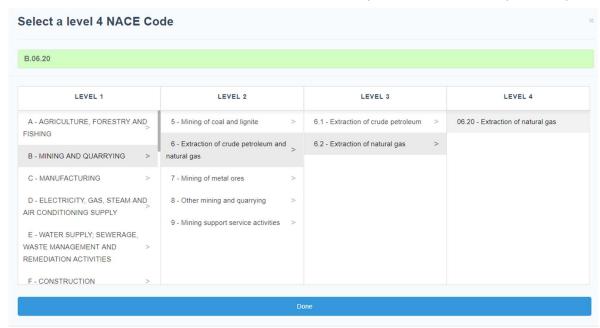
Note: Other users will see the companies that you enter under *All Companies*. Flow information and other data however are confidential (step 5).

Follow these steps to proceed:

Click on +Add > Create Company.



- Enter all fields and select the location of the company on the map.
- Select a Level 4 NACE code for the company. This is the company's activity sector.



Click Create Company to confirm.

You can find all your companies under the tab *My Account > My Companies* By clicking on a company in the list you can edit all Information and Data and you will be able to give other users permission to edit.

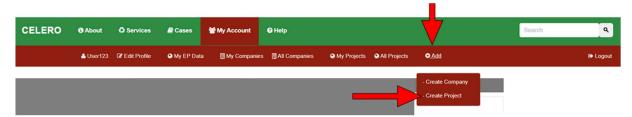
4 Create a project

The IS (Industrial Symbiosis) identification can only give results for companies that are filed under the same project. This is why the creation of a project is a necessary step to allow for IS identification.

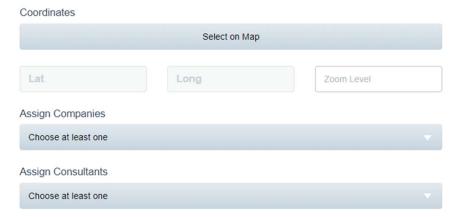
Projects are also a way to sort your companies, so that you can always come back to any project and edit the companies, add flows, or start new computations. You can also assign a Status for your project. They reach from Envisioning and Planning to Deployment and help to keep track if you're dealing with different projects.

Follow these steps to proceed:

- If you haven't upgraded your account to Consultant yet, do that in the user profile by clicking *Become consultant* (otherwise no access to CP measures possible).
- Click on +Add > Create Project.



- Use the name of your organization in the project name e.g. SofiesProject.
- Enter all the required fields and choose coordinates on the map.
- Assign the companies you want to find IS potential with.



• Click Create Project.

You can find all your projects under the tab *My Account > My Projects*. After clicking on a project in the list you can *Edit Project Information*. By clicking +*Open Project* you gain access to the Services tab.



Once you have created your project and assigned a company you have to define flows and processes for the tool to search for matches. Before adding flows, the EP-values have to be defined. **Ensure that flow names** in the different companies for the same material / energy source **are identical**. Otherwise the program won't be able to find the allocation.

To ensure the good functioning of the tool, be thorough and enter as much information as you have. The tool solely uses this data for computation, so the quality of the data you enter in this step will directly influence your results when using the IS and environmental impact functions.

All the data that you enter under your companies are confidential and will not be shared with other users.

Follow these steps to proceed:

Select your project under My Projects > Click on Open Project.



- Click on Services > Identification of CP measures.
- Select *Dataset management* of a company.



Note: You can also access this menu from the company page by clicking *Edit Company Data*.



Ecopoints

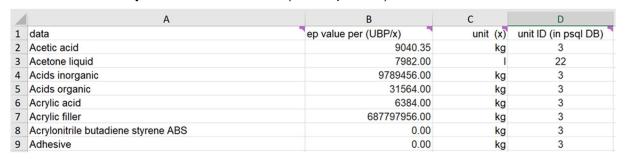
First you have to define the Ecopoint-values for the flows of your company. There is the possibility to add these manually or you can upload an Excel-File. You can download an Excel-Template before and fill in your values.

Follow these steps to proceed:

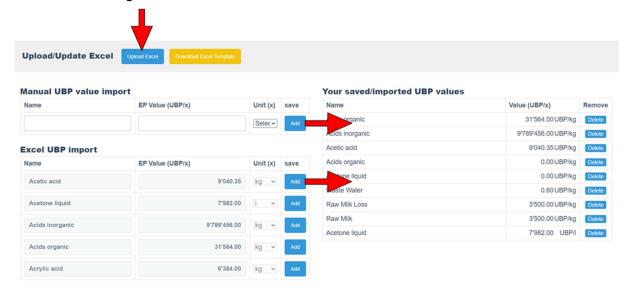
Click on My Account > My EP Data.



• Click on *Upload Excel*: Your excel sheet must have the following format, it is even better if you delete the first row (data, ep value).



• Once uploaded, you have to Add the EP-values that you will use to your project by clicking *Add*.





Flows & Processes

Now that the EP-values are set, you can start adding flows and processes. Flows describe the total flow of Materials, Water and Energy of a company in order to generate products. Parts of these flows can later be allocated to different processes. One process can contain multiple flows and one flow can go through multiple processes.

Note: It is advised to add a description as it can get confusing when working with many different companies and flows, especially if you're working as a team on one project.

Follow these steps to proceed:

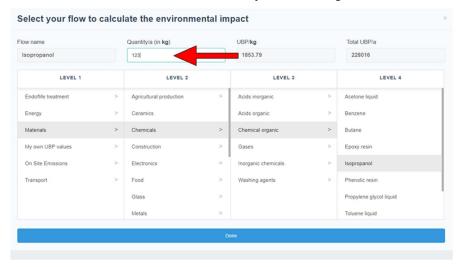
- Select your company under My Projects > Select a project > Select a project company under Project Companies.
- Select Edit Company Data.



Add **Flow** (at least *name*, *type*, *quantity*, *cost*).

- Click on the Environmental Impact Calculator.
- Select the name of the flow you want to assign in the list.

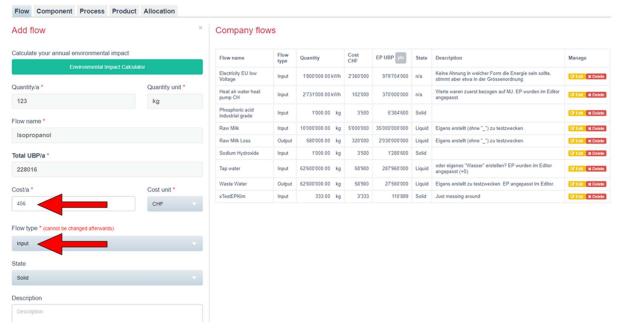
Note: If the flow name isn't in the list, you have to go back and define the flow under *My EP data*.



Keep in mind that the names have to be identical for the tool to connect different flows from companies within the same Project.

- Fill in the Quantity of your flow and click Done.
- Enter the annual cost, choose if it's an Input or Output flow, and define the State.

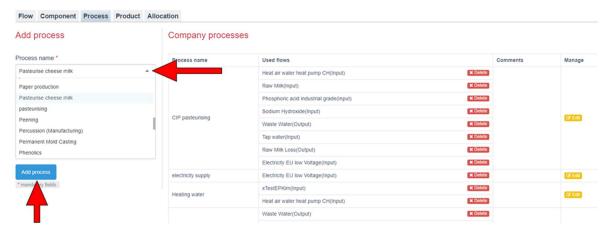




• Confirm by clicking Add flow.

Add Processes (at least name, used flows).

Select your process from the predefined list.



Enter the flow you want to link and click Add process.

Note: You can enter more than one input and output flow per process.



6 Identification of Cleaner Production potential

Now that flows and processes are defined, the flows have to be allocated to the different processes. Under Allocations, you can specify how much of a flow is used for one process. Under Services > Identification of CP measures you get an overview of your allocations where you can delete or edit them.

Note: You can always change your company data under Dataset management.

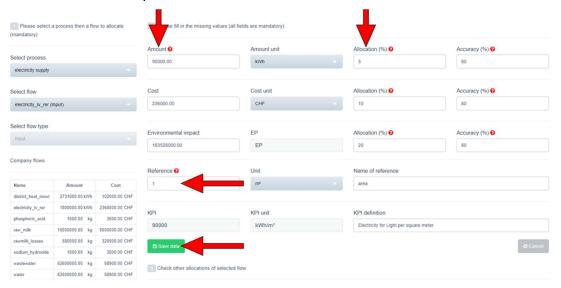
Create allocations

Follow these steps to proceed:

- Go to My Projects > Open your project.
- Under Services, select Identification of CP measures
 Create allocation.



Enter the fields (the allocation means how much you need from a flow to execute a
process, for example 10% of the electricity is used to light the area). You have to either
fill in the allocation percentage or the amount. They can be different for cost and
environmental impact.



- Enter a *reference*, including unit and description. This will give you a KPI of the produced amount per amount of input for comparison.
- Save the data.

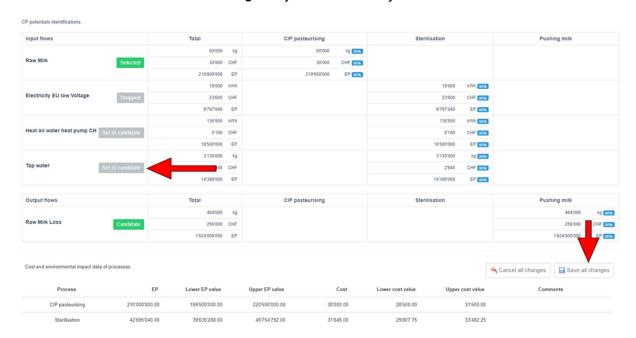
The *Identification of CP measures* window gives you an overview over all allocations you made within your project. Once you have created all allocations you wanted to, you can view the results with clicking on *View CP Potentials Identifications*, *View and Edit KPI Calculation*, and *View Cost-Benefit Analysis*.



The McKinsey-Graph under *View CP Potentials Identifications* shows you Cost value vs. EP value. In the table below you see the flow allocations you just entered.

Follow these steps to proceed:

- You can set the flows as candidates for IS improvements. This makes them available to the Industrial Symbiosis-Tool.
- Be sure to hit Save all changes if you've made any.



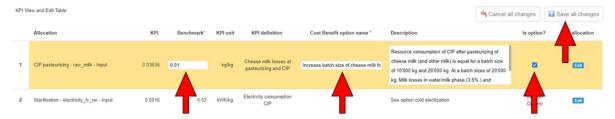


Define KPI Benchmarks

Now it's time to optimize and come up with improvement scenarios. For that you have to define a benchmark. The benchmark shows a potentially reachable KPI to compare the previously defined allocations to. The graph below the table helps you compare the Benchmark with your baseline KPI.

Follow these steps to proceed:

- Back in the Identification of CP measures Window: click on View and Edit KPI Calculation.
- For every allocation, enter the field *Benchmark* KPI (target) and *Cost Benefit option name*. It's advised to describe what your scenario is all about. There is also the possibility to upload a document with your Benchmark-Source.



- If you identify an interesting scenario, tick the box under *Is option*. This will make it appear in the CBA. The Edit-Button lets you change your previously made allocations.
- Don't forget to click Save all changes.

More to Cost-Benefit Analysis see Chapter 8.



7 Identification of Industrial Symbiosis potential

Now that internal CP measures are identified, let's search for Industrial Symbiosis potential with other companies. You can either manually enter the matching flows or have the tool calculate them automatically. For this it is important that the flow-names are identical over different companies!

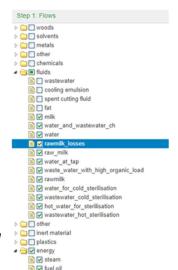
Follow these steps to proceed:

Select Identification of IS measures.

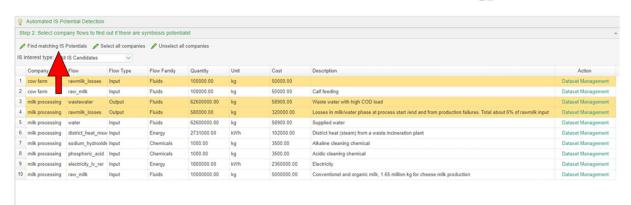


Automated IS

Select the relevant flows you need for your IS.



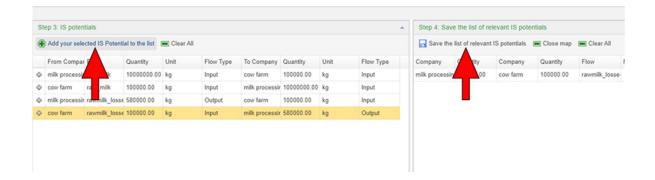
 Select one or more companies and click on Find matching IS potentials.



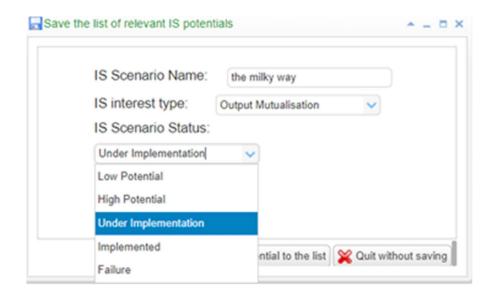
Note: If you're only looking for either input or output mutualisation, you can choose these options under *IS interest type*.

 Select one or more potential IS that are relevant for you. Mark each one individually and click on Add your selected IS potential to the list.





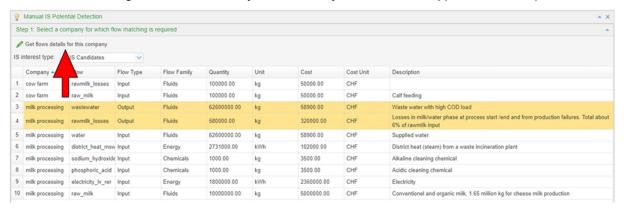
 Save the list of relevant IS potentials. You can select which scenario type is relevant for you (either All IS Candidates, or Input or Output Mutualisation, or Input & Output Mutualisation) and you have to give a status to your scenario.



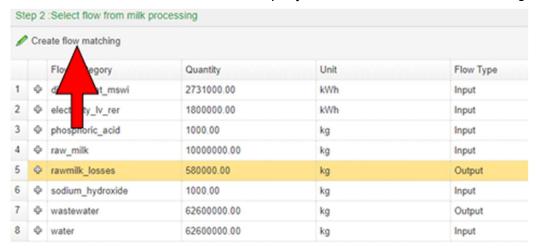


Manual IS

- Select one company.
- Click on the relevant rows and then click on *Get flows details for this company*. You once again have the ability to filter out your *IS interest type* via the dropdown menu.



Select one flow from the company and click on Create flow matching.



- Select the IS potentials that are relevant for you and click on Add your selected IS Potential to the list.
- Save the list of relevant IS potentials in the same way as for the Automated IS.

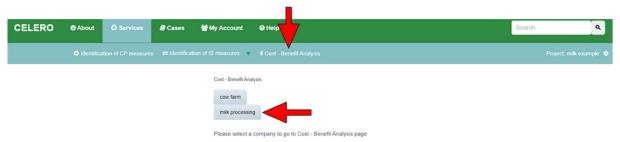


8 Cost-Benefit Analysis

The cost-benefit analysis shows you the marginal costs of implementing optimization measures and the ecological benefit of said measures. It lets you compare the different options and facilitates making a decision between your scenarios.

Follow these steps to proceed:

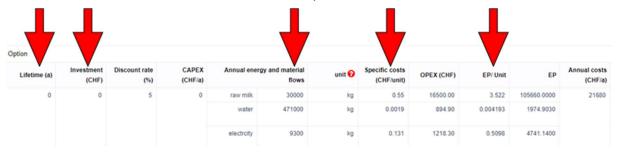
Under Services, select € Cost-Benefit Analysis, then select a company.



• In the left column (Baseline) you can add flows from the dropdown menu or fill in the Table manually. The fields OPEX and EP as well as Annual costs will fill automatically.



 On the right side you can change the parameters for your option. You can enter Lifetime and Investment and alter the flows specific costs or its EP/unit.



The part furthest to the right gives you an overview over your scenario: What are the flow-differences, what is the economic and ecologic benefit and how much can the OPEX be reduced. It also shows your Marginal costs as well as the payback time for your investment.



| Flow Name | Differences of flows | Unit | Reduction OPEX (CHF) | Economic Benefit (CHF) | Ecological Benefit (EP) | Marginal costs (CHF/EP) | Payback time (a) | Save |
|------------|----------------------|------|-------------------------|---------------------------|----------------------------|----------------------------|---------------------|------|
| raw milk | 30000 | kg | 16500 | | 105660 | -0.18 | 0.00 | _ |
| water | 470000 | kg | 893 | | 1968 | | | + |
| electrcity | 5700 | kWh | 747 | | 2906 | | | |
| MSWI heat | 3000 | kWh | 152 | | 408 | | | Save |

- Don't forget to save after you put in information.
- For the CP measures and the IS Potentials you identified, fill all the fields that doesn't fill automatically and click on *Save*.

At the bottom of the page you will find a table and a McKinsey graph with the *Marginal Cost* and the *Ecological Benefit*. They will show you; which scenarios and measures are most advantageous in relation to your input.



